



In a perfect world, executive directors would no longer have to “play Solomon” and decide which of your camp/conference staff would get access to the many online benefits that CCCA offers. So, to make your world a little more perfect, CCCA introduces “Digital Members” where you can add as many staff and board members as you like!

By logging on to My CCCA and adding staff and board members to your camp’s membership roster, everyone on your staff and board can:

- Access Excellence in Training archives and register for upcoming EIT events
- Get *Flint & Steel*, our twice-a-month e-newsletter, delivered to their inbox
- Subscribe to receive CCCA ALERT messages
- Get member pricing on the National Conference and other CCCA events
- Browse our vast Christian Camping Resource Library, now packed with over 2,500 articles and resources
- And more!

The only thing digital members do NOT get is a physical copy of *InSite*, but they can still read the digital version, which comes out every other month.

Ready to dive in? Here you go!

- Executive Director or Billing Contact should log on to my.ccca.org
- Click on View/Edit Profile
- Click on View/Edit your camp/conference profile
- In the gray bar that reads “My Organization’s Profile,” click on “Manage Roster”
- In the gray bar that reads “Manage roster for (camp name),” click on “Add Member”
- Add your entire staff and board, including keyvolunteers!
- Click the Save button after each addition, and their access will begin with a notification email from CCCA (provided they have a valid email address).

Once you have added new members, return to the “Manage Staff Roster” page where you can see your entire staff and have *InSite* mailed to those you chose. Look for the gray bar that includes information about how many staff are eligible for physical copies of *InSite* and how many are actually getting a physical copy. Anyone listed without a checkmark is considered a Digital Member. If you’d like more magazines, you can purchase them in the CCCA Store. Then let us know whom you’d like those subscriptions to go to.

Questions or problems? Let us know. We’re here to help! Call (888) 922-2287 or email info@ccca.org.